

Minutes of HBLT trustees meeting Mon 29th April 2019

Attendees

Parvis Taylor
Robert Chapman
Adrian Smith
Jill Hooper
Lesley Blundy

1. Apologies and conflicts of interest

All trustees were in attendance and there were no conflicts of interests.

2. Minutes of previous meeting and matters arising

There was discussion over the accuracy of the minutes of the previous meeting 4 March 2019 and Parvis agreed to amend the following points.

Point 3 – Orchard to reflect that all trustees at that meeting agreed that we should encourage additional use of the orchard before we consider the purchase of picnic tables. Lesley agreed to initiate monthly coffee mornings during the summer to encourage additional use.

Point 5 the name John Hallam is incorrect and should state Jim Hallam.

Finally on point 10(b) the point raised was “would the HBLT consider funding a visibility mirror to help improve road safety” at the junction of Holme lane and High Street.

Action Parvis to update and recirculate

3. Orchard

It was clarified that Lesley would be responsible for the upkeep of the orchard with regular mowing being undertaken by the Tom Blundy. Adrian offered to help out from time to time as requested.

It was agreed that no person mowing should be out of pocket so either fuel or a fuel allowance should be paid to any persons mowing.

Action Lesley to forward a proposal for trustees to consider.

Action LB to forward

Lesley discussed the summer coffee mornings and all trustees agreed for this to proceed. The purchase of flasks for these events and for the summer extravaganza was agreed. See attached dates.

Charity commission

All trustees signed the CC form and confirmed acceptance of the articles of association. Parvis suggested that we consider updating this towards the end of 2019.

Trustees acknowledged receipt of the OS map identifying the HBLT land parcel in Holme. It was discussed that if we can identify such a map for the land parcel in Sleaford this could be visited.

Action Parvis to forward a map from the land registry deeds and Lesley will visit and photograph.

It was also discussed that the land registry deeds need to be stored securely and Parvis confirmed that they were.

Financial Management

Adrian confirmed that all signatories on all three bank accounts have now been undated. A new cheque book has been requested from the TSB.

Adrian also confirmed that financial accounts for the end of the financial year have also been completed. These will be audited by Duncan Richards.

Action Parvis to contact Duncan and introduce Adrian, Adrian to forward accounts for audit

It was agreed to consider changing the Skipton's account. **Action Adrian to investigate alternatives.**

Blacksmiths shop

A concern was raised over the number of villagers who have knowledge of the access code to the padlock and it was agreed to that it should be changed and that only the trustee should have access to it. **Action PT to change code before 10 May and advise trustees.**

Jill offered to spray nettles at the back of the shop with weedkiller. - **Completed**

4. AOB

Summer Extravaganza

Jill and Lesley presented a proposal for the format of the summer BBQ timings and budget and a proposed invite for all villagers. This was discussed modified slightly and agreed upon see attached. **Action Jill and Lesley to proceed**

Orchard Hedges.

There has been an offer from new villagers to help with hedge cutting in the orchard. Jill provided a contact number. **Action Lesley to discuss with Diane Warner and Cliff.**

5. Date of next meeting

A quick catch up meeting will take place on **Friday 21 June at 7pm at Jill's.**