

HBLT Meeting Minutes

26 Sept 2019

Attendees

Jill Hooper

Adrian Smith

Yvonne Skaith

Rob Chapman

Lesley Blundy

1. All trustees were in attendance
2. Minutes of last meeting 29 April 2019 and special meeting 13 May 2019, accepted by all as a true representation of the meetings.

3. HBLT responsibilities

a. Defibrillator and flowers

Jill advised that new pads for the defibrillator will be required for July 2020. Jill to liaise with Ade to ensure they are ordered in time.

Jill commented that the flowers did not live up to expectations this year especially near the church. Overshadowing from nearby trees looked to be the main problem.

Jill and Lesley to try and prune where possible

It was agreed not to plant tubs for winter but to plant bulbs for spring

Rob to half empty tub near church and Jill to purchase new compost and bulbs ready for planting in Oct (budget of £50 agreed)

It was agreed to obtain a further used tub/planter to site near the phone box for next spring. All to look out for something suitable at nominal cost.

b. Blacksmiths shop

Flood kit – After a lengthy discussion it was agreed that we need to ensure that anything in the BS shop is fit for use and that information on the boards needs to be up to date. Initially we need to clarify what is ok and what not. Rob to check dates/acceptability of items

Once we have a clear picture Lesley to contact NSDC or Environment agency to seek guidance for our village. It was also questioned whether the HBLT should be responsible for the maintenance and deployment of our community kit.

Maintenance of building – Yvonne had asked Sean to take a look at the building and as long as there is no water getting in, advised that it looks good for now. We discussed trying to prevent any water getting in under the door by fitting an Aco channel in front of the door to drain away from it. Rob believes these are available from DIY shops. All to look into this and Yvonne to ask Sean for a quote too.

c. Orchard – Grass gutting completed 10 times as possibly another 2/3 before the end of year. It was agreed to pay Thomas Blundy £100 for this service which includes a payment for fuel and mower wear.

It was agreed that an extra thankyou in the form of wine should be given to Cliff and shortbread for Sean for their help with hedges and chocolate for David Skaith. Lesley to purchase

Fruit Trees – Lesley advised that it looks as though 4/5 varieties of trees are missing from the original 2012 planting. It was agreed that we should replace where possible but to ensure that they don't encroach on the useable space. Lesley and Yvonne to cost and check positioning.

Bench – It was agreed that we should position a plaque on the bench dedicating it to the villagers who support the upkeep of the orchard. Yvonne to cost and arrange.

Events

Village extravaganza – Everyone had received positive feedback from around the village on the format of the event and the entertainment from the Rock Choir. Rob advised that if we would like the choir again we would need to secure a date early spring. Yvonne suggested a VE day street party with 40's music (Jill was to find out about costs of a possible band). The format will be further discussed in the new year but all to think about possibilities and costs.

Coffee mornings – Another positive series of events, the last Macmillan morning raised 248.10p which has been paid in. Coffee mornings to resume next year after discussion in the new year.

d. Financial

Ade advised that the village extravaganza cost a total of £520 including the purchase of tables, gazebo and flask etc so the actual cost was £406 including the donation to Beaumont House Hospice.

The Zurich public liability insurance is due for renewal on 19 Oct but we need to review the policy. Ade to check his paperwork and if necessary. Lesley to contact Patricia to obtain

Donations – It was agreed that we should continue to contribute to the focal point (£55 – due 4 Nov)

Church (£100 – due early Dec) – for use of facilities

Christmas tree and carol service refreshments (£253 ?) Ade to advise on previous years costs for each.

Bank Accounts -Ade advised that we have received notification of a rate reduction to 0.5% for the Skipton account. It was agreed that we should move £30,000 into the Hampshire which pays 2%. Ade to look into moving the remaining money into an appropriate account which gives us easier access and to close the Skipton account.

Insurance

The need for appropriate insurances to mitigate risks for the trust and the trustees was discussed in line with the Charities Commission 2012 guidance document. It was agreed that we should consider Building insurance on the Blacksmiths shop and orchard. The land assets in Holme and Heckington are covered by the tenants insurance and monies deposited in bank account are covered up to £85,000 by the banks guarantee. Therefore trustee indemnity insurance would not be necessary.

Lesley to seek a valuation/quotes for the BS Shop/orchard

e. Land update

Lesley has been out to visit the land at Heckington in June and Sept. The questionable heap of rubbish has now grown and it was agreed that we should contact the tenant and request that this is removed. Lesley to contact the tenant.

f. Charities commission – All up to date and Ade to add our end of year returns.

g. Village website – All up to date

4. **Christmas donations** – see point 3 d.

5. **AOB**

Lesley suggested that we deliver a thankyou note to villagers from the HBLT. All agreed and suggested it is delivered with the focal point. Lesley to draft and discuss with Di Malone.

6. **Date of next meeting** – to be arranged as necessary