

HOLME BANK LAND TRUST

Minutes of a Meeting of Trustees at 7.15pm Tuesday, 28 November 2017

Trustees in attendance:

**Jill Hooper
Diana Malone
Patricia Richards
Adrian Smith
Parvis Taylor**

1) Welcome, apologies and conflicts of interest

All Trustees attended. Adrian Smith was welcomed to his first meeting as a Trustee. There were no conflicts of interest.

2) Minutes and matters arising from the meeting of Trustees, held on 3 October 2017

The minutes of the last meeting were deemed to be a true record and signed by the Chairman. Diana Malone has spoken to the gardener who has agreed to empty the mower's fuel tank next week. It was not considered that the mower needed a winter service. Patricia Richards confirmed that HBLT has no management agreement with Pygott & Crone in respect of the 7 acre field and that we could, therefore, undertake future rent reviews ourselves. She will continue current discussions with Pygott & Crone about their involvement in the Hallam Bros rent review this year. The insurance renewal premium has now been paid, staying with Zurich and more than £70 less than the renewal quote, although only covering public liability, building and contents. On checking it was clear that we had not previously covered Trustee Indemnity.

3) The Orchard

There was nothing new to report.

4) Charity Commission

Patricia Richards reported that she has updated the Charity Commission's records to add Adrian Smith as a new Trustee.

5) Land management

All rental income due in October 2017 has been received.

6) Financial Management

Parvis Taylor updated Trustees on HBLT's current financial position, which remains sound. He also reported that he now has a small supply of paper and stamps for Trustees' use.

7) Blacksmith's shop

Nothing to report. Adrian Smith agreed to take over this responsibility which involves bi-monthly checking for any loss or damage.

8) Defibrillator

No problems to report. Jill Hooper agreed to speak to St John's Ambulance to ascertain what CPR /defibrillator training is available locally. She will also check what interest there might be amongst Holme residents for refresher training.

9) Christmas at Holme

Diana Malone agreed to speak to Doreen Hallam and Nigel Priestley about both the arrangements for installing the Christmas tree this year and for contributing to the refreshments for the carol concert. Trustees agreed a £200 budget for both.

10) AOB

Adrian Smith spoke about his efforts to revitalise the Holme Village website which Trustees welcomed. It was expected that the current domain name would become available at the end of January and it was agreed that any relaunch could wait until then.

Date of next meeting: to be agreed.