

HOLME BANK LAND TRUST

Minutes of a Meeting of Trustees at 7.00pm Wednesday, 24 October 2018

Trustees in attendance:

**Jill Hooper
Diana Malone
Patricia Richards
Adrian Smith
Parvis Taylor**

1) Welcome, apologies and conflicts of interest

All Trustees attended. There were no conflicts of interest.

2) Minutes and matters arising from the meeting of Trustees, held on 8 May 2018

The minutes of the last meeting were deemed to be a true record and signed by the Chairman. It was agreed that the well-attended Hog Roast had been successful as also were the lovely flower boxes now sited in the village. Jill Hooper was thanked for her sterling efforts in taking the lead in both regards.

3) The Orchard

It is expected that Stephen Edwards will not be able to continue to maintain the Orchard next year as he is planning to move to Wales. Trustees agreed that the monthly standing order to Stephen should be cancelled after the payment due on 1 December (Action: Parvis Taylor) and that Diana Malone would try and ensure that a final grass cut, hedge cut and emptying of the lawn mower ready for winter would take place before then. A decision would be needed next year as to whether to find a replacement for Stephen or to perhaps, instead, consider whether volunteers within the village could be found.

4) Charity Commission

Patricia Richards reported that the end year 2017-2018 accounts had been filed with the Charity Commission. Trustees were also advised of the new Charity Commission rules requiring Trustee Eligibility self-declaration. It was agreed that the new body of Trustees, after the forthcoming election, should be asked to sign the new declaration.

5) Land management

Parvis Taylor will remind both the Hallams and Pygott and Crone that rental income is now over-due.

6) Financial Management

The end year 2017-2018 accounts have now been audited and signed copies placed both on the village notice board and website. There is now almost £5,800 in the Trust's current account. Trustees agreed that £3,000 should be transferred to the savings account (Action: Parvis Taylor).

7) The Blacksmith's shop

The doors and windows of the Blacksmith's shop were re-stained during the summer by Patricia Richards and Jill Hooper, as also were the notice boards. A quote is shortly expected from Jamie Warrington to replace the perished bricks. Diana Malone agreed to ask Barnards if they would also quote and Parvis Taylor will check whether any of his contacts might be interested in quoting.

8) Village website

Adrian Smith advised Trustees of a discussion with Paul Mc'Intyre regarding an invoice which he was satisfied the Trust had no liability to pay.

9) Defibrillator

Jill Hooper continues to check weekly that the defibrillator remains in good working order. New replacement pads were bought before the old pads expired in July. It was agreed to put a "sticker" on the defibrillator as a reminder of the new expiry date.

10) Trustee Elections 2018

The process for the forthcoming election, which will be held at St Giles' church on Thursday 13 December, was discussed and agreed. The deadline for candidates to nominate themselves will be Friday 7 December. Patricia Richards will prepare a Newsletter and Adrian Smith will ensure coverage on the website

11) AOB

Patricia Richards agreed to email Nigel Priestley to both make the arrangements for this year's Christmas tree and HBLT's support for the Carol Concert.

Date of next meeting: to be agreed.